



OAK FOREST PARK DISTRICT
FLAG FOOTBALL & CHEERLEADING
ESTABLISHED 1971



OFFPD Meeting Minutes – 3 August 2026

Committee Members in Attendance: Melissa D'Amico, Brianne Rivera, Leticia Garza, Ashley Tucker
Meeting Called to Order at 6:36 PM

1. **Approval of Minutes:** Melissa motioned to approve the minutes from the 7/20/2026 meeting. Brianne seconded the motion and the minutes were unanimously approved by the board.
2. **Correspondence:** We will continue to use email and Facebook for all correspondence.
3. **Open Forum:** There was no one else present at the meeting; there is nothing to report at this time
4. **Secretary:** There is nothing to report at this time.
5. **Treasury:** There is nothing to report at this time.
6. **Equipment Coordinator:** There is nothing to report at this time.
7. **Banquet Coordinator:** There is nothing to report at this time.
8. **Cheer Coordinator:** There is nothing to report at this time.
9. **Referees:** Noah and Josh are head referees. All are coming back except for Tyler Stone.
10. **Fundraising:** There is nothing to report at this time.
11. **Vice – President:** There is nothing to report at this time.
12. **President:** There is nothing to report at this time.
13. **Old Business:** There is nothing to report at this time.
14. **New Business:**

Poms have arrived; Jerseys are ordered.

Spirit wear store is open and running- everyone needs to have their orders in by EOD Friday, 8/7/2026. Need to make sure we make Adam (spirit store) aware of the lack of sizes offered for PJs and other clothing items.

Coaches need to be sure to check helmets for every player on the first day of practice.



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Family Fun Day

- Board members should arrive by 8:00AM and stay through the end of the day
- Field will be striped for PPK
- Make sure that teams are setting up their tents far enough back from the field
- Set up board tent, sucker pull, split the pot, blow ups, etc.
- Wristbands will be given to each team for players and families of players for admittance into the bounce houses, etc.
- Brianne will report back to Melissa regarding Joey's food truck
 - Get for at least Family Fun Day
 - Check availability against the rest of the schedule

Concessions

- Talked about possibly getting a sign to put by the field at Gingerwood, to indicate that the concessions are open to help drive sales.
- Also discussed asking team moms to send reminders to their teams each week they play at Gingerwood
- Melissa to report back on the lemonade stand

Equipment Pick-Up and Drop-Off at Jesk

- Discussed the items that need to be brought to and from the field
 - (2) Black Ref Bags
 - Big orange chains
 - (2) Field Equipment bags
 - Down Marker
- For game days, equipment needs to be at Jesk by 9:00-9:15AM
 - Set up for both fields is as follows:
 - Home team of the first game of the day sets up the field
 - Visitors of the last game of the day takes down the field

15. **Next Meeting Date:** Our next meeting will be on 8/17/2026 at 6:30 PM. We will also be meeting on 8/31/2026 at 6:30PM to make up for the meeting that would have occurred during the holiday week in September (9/7/2026).

16. **Adjournment:** Melissa motioned to adjourn the meeting at 7:15PM. Brianne seconded the motion. The board unanimously approved.

Minutes prepared by: Brianne Rivera

Minutes Approved: _____
Melissa D'Amico - President